



Memo

To: The Clinical Partners of St. Lawrence College Medical Laboratory Science
Date: June 2016
Regarding: CMA Conjoint Accreditation

Dear Clinical Site Coordinators & Educators:

Please find enclosed your copy of the Canadian Medical Association Certificate of Accreditation for the program. I thought you might like this to hang in your labs as a reminder of the amazing work you do in the training of future Medical Laboratory Technologists. If you are interested in the detailed report please email me and I can forward it electronically.

Many thanks for all the time and energy you put into the submission, the schedule and the interviews. We could not do this without you.

As most of you know, the CMA will be divesting itself of accreditation services as of February 2018 (the date noted on the certificate). We did however reach the highest level of accreditation status (6 years) and I am confident that the new process will honour the expiration date of our successful submission.

If you have any question do not hesitate to contact me.

Kindest Regards,

A handwritten signature in blue ink, appearing to read "Robin Thompson-McAvoy".

Robin Thompson-McAvoy MLT BSc BEd Adult
Coordinator/Professor Medical Laboratory Science (MLS)
St. Lawrence College, 100 Portsmouth Avenue
KINGSTON, ON K7L 5A6
Phone: 613 544 5400 Ext. 1468 Fax: 613 545 3915

ASSOCIATION
MÉDICALE
CANADIENNE



CANADIAN
MEDICAL
ASSOCIATION

AGRÉÉ
ACCREDITED

CERTIFICATE OF ACCREDITATION

St. Lawrence College and Clinical/Practicum Sites

Medical Laboratory Science

Valid until February 1, 2018

Ian Cameron, PhD, FCCPM
Chair, Committee on Program Accreditation



Institute for Quality
Management in Healthcare

CERTIFICATE OF ACCREDITATION

This is to certify that

Brockville General Hospital

75 Charles Street,
BROCKVILLE, ON K6V 1S8

Met the Accreditation requirements during the assessment conducted on 2017-01-10 to 2017-01-12.

This document is valid until 2021-06-11.

Accreditation is valid for the specific activities and examinations listed in the scope of accreditation posted to www.igmh.org, provided that the laboratory continues to meet explicit requirements (Version 6.1, December 2015) based on:

- ISO 15189:2012(E), *Medical Laboratories-Requirements for Quality and Competence*,
- ISO 15190:2003(E), *Medical Laboratories-Requirements for Safety*,
- ISO 22870:2006(E), *Point-of-care Testing (POCT)-Requirements for Quality and Competence*, (where relevant),
- CSA Standard Z902-10, *Blood and Blood Components*, February 2010, (where relevant).

Gregory J. Flynn, MD, FRCPC
Chief Executive Officer, IQMH

Signed at Toronto, 2017-06-02

Institute for Quality Management in Healthcare
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Ministry of Health
and Long-Term Care
Laboratory and Specimen Collection
Centre Licensing Act

Ministère de la Santé
et des Soins de longue durée
Loi autorisant des laboratoires médicaux et
des centres de prélèvements

Under the *Laboratory and Specimen Collection Centre Licensing Act* and the regulations made thereunder and subject to the limitations thereof this
En vertu de la *Loi autorisant des laboratoires médicaux et des centres de prélèvements* et des règlements qui en découlent et sous réserves des restrictions qui sont stipulées, ce permis

provisional/provisoire }
☒ regular/ordinaire
licence authorizes the establishment, maintenance or
operation of
autorise l'établissement, le maintien ou l'exploitation de

Brockville General Hospital

(name of laboratory/nom du laboratoire)

75 Charles Street, Brockville

(address of laboratory/adresse du laboratoire)

to perform the following classes of tests:/pour exécuter les tests des catégories suivantes:

AS LISTED ON THE APPENDIX TO THIS LICENCE

Operator(s) of laboratory
Exploitant(s) du laboratoire

Brockville General Hospital

Owner(s) of laboratory
Propriétaire(s) du laboratoire

Brockville General Hospital

This licence is issued subject to the following conditions:

1. That the person(s) named herein as operator(s) of the laboratory is (are) in fact the operator(s) of the laboratory.
2. That the person(s) named herein as owner(s) of the laboratory is (are) in fact owner(s) of the laboratory.
3. That the laboratory maintains at all times adequate laboratory staff who are qualified to perform the classes of tests specified in this licence.
4. That the laboratory remain situated at the address and location specified in this licence.

Ce permis est délivré sous réserves des conditions suivantes:

- 1) la ou les personnes nommées ci-dessus comme étant le ou les exploitants du laboratoire sont en fait les exploitants du laboratoire;
- 2) la ou les personnes nommées ci-dessus comme étant le ou les propriétaires du laboratoire sont en fait les propriétaires du laboratoire;
- 3) le personnel du laboratoire est toujours du personnel de laboratoire ayant les compétences voulues pour exécuter les catégories de tests désignées sur ce permis.
- 4) Le laboratoire se trouve bien à l'adresse et dans les locaux désignés sur le permis.

Date issued
Date d'émission
Expiry Date
Date d'expiration
Licence Number
Numéro du

October 08, 2016

October 07, 2017

4160

Director of Laboratory and Specimen Collection Centre Licensing
Directeur de la délivrance des permis aux laboratoires et aux
centres de prélèvements

BRJ

BACTERIOLOGY
BIOCHEMISTRY
HEMATOLOGY
HISTOLOGY (PATHOLOGY)
IMMUNOASSAYS
IMMUNOHEMATOLOGY
IMMUNOLOGY

Date issued
Date d'émission
November 17, 2016

Tests within classes of tests authorised by Laboratory Licence Number:
Tests dans les catégories de tests autorisés par le permis de laboratoire numéro
4160

Ministry of Health
and Long-Term Care
Ontario
Laboratory and Specimen Collection
Centre Licensing Act
Appendix to
Laboratory Licence
or Renewal
Annexe au
permis ou renouvellement de
permis de laboratoire
Ministère de la Santé
et des Soins de longue durée
Loi autorisant des laboratoires médicaux et
des centres de prélèvements

Negotiations and Accountability
Management Division
Laboratories and Genetics
Branch
1075 Bay Street, 9th Floor
Toronto ON M7A 0A5
Telephone: 416 325-5169
Facsimile: 416 327-7519

Division des négociations et
de la gestion de la responsabilité
Direction des laboratoires communautaires
et de génétique
1075 rue Bay, 9^{ème} étage
Toronto ON M7A 0A5
Téléphone: 416 314-3408
Télécopieur: 416 327-7519

DEC 02 2016

Mr. T. Weeks

President and Chief Executive Officer

Brockville General Hospital

75 Charles Street

Brockville ON K6V 1S8

Dear Mr. Weeks:

Re: Laboratory Licence No. 4160 – Brockville General Hospital

Your application to renew a regular licence has been assessed and a new licence is attached.

As requested on your licence renewal application form, your licensed test menu has been amended by deleting the following test:

BIOCHEMISTRY
L267 Urobilin, qualitative - U

This licence is issued subject to your compliance with the provisions of the *Laboratory and Specimen Collection Centre Licensing Act (Act)* and Ontario Regulation 682.

These provisions permit your laboratory to perform only those tests authorized by the licence. You must submit to examinations of proficiency for each licensed test as specified by the designated proficiency testing agency for as long as the test remains on your licence. A request for approval must be submitted to the Laboratory Licensing and Inspection Service regarding any changes to the service testing menu relating to temporary suspension or the proposed addition of any test or class of tests. In addition, the Laboratory Licensing and Inspection Service should be informed of your intention to discontinue the on-site performance of any test or class of tests.

Mr. T. Weeks

Please notify this office of any changes to the laboratory director or supervisor positions.

Section 16(3) of the Act states that the Laboratory Licensing and Inspection Service may inspect your laboratory at all reasonable times to ensure that the owner/operator is complying with the requirements of the Act and Regulations

Please ensure that all laboratory staff are made aware of the provisions of the legislation and the required communications.

Thank you for your co-operation.

Sincerely,



Bonnie Reib
Director of Laboratory and Specimen Collection
Centre Licensing

Enclosures